

Kent Park and Recreation Commission  
Playing Field Subcommittee

**Special Meeting Minutes January 27, 2020**

Present: Bruce Adams, Marty Lindenmayer

The special meeting began at 9:17 a.m.

**Minutes of December 19, 2019:** Mr. Lindenmayer made a motion to approve the minutes of the December 19, 2019 special meeting. Mr. Adams seconded the motion, and the motion was approved unanimously.

**Review of proposals for baseball and softball infields' work:** Mr. Adams and Mr. Lindenmayer reviewed the three proposals for ballfields' infield work that were received (attached). The subcommittee agrees the fields need application of conditioner and clay.

**Recommendation to Park and Recreation Commission on baseball and softball infields' work:** Mr. Adams made a motion to recommend to the Kent Park and Recreation Commission approval of the proposal by Premier Turf for ballfields' infield maintenance work, including application of conditioner and clay on three fields, in the amount of \$15,840. Mr. Lindenmayer seconded the motion, and the motion was approved unanimously.

**Recommendation to Park and Recreation Commission for proposed 2020-21 budget line for playing fields:** Mr. Adams made a motion to recommend to the Park and Recreation Commission a total proposed budget of \$20,000 for ballfields, which includes infield maintenance and the turf management program, in the FY 2020-21 budget. Mr. Lindenmayer seconded the motion, and the motion was approved unanimously.

The meeting ended at 10:20 a.m.

Lesly Ferris  
Director

*Minutes are not considered final until approved. Refer to the minutes from ensuing meeting for any changes and/or corrections.*

RECEIVED FOR RECORD  
KENT TOWN CLERK  
2020 JAN 29 P 3:13  
BY *J. Brady*  
TOWN CLERK

# PROPOSAL AND ACCEPTANCE

## Conaghan Landscaping, LLC

69 Old Northfield Road  
Northfield, CT 06778  
Phone: 1-860-283-4255

PROPOSAL SUBMITTED TO

PHONE

DATE

STREET

JOB NAME

CITY STATE AND ZIP CODE

JOB LOCATION

ARCHITECT

DATE OF PLANS

JOB PHONE

We hereby submit specifications and estimates for:

Edge, grade, Power Rate and  
set bases on the three  
fields at Kent Center School.

Install 20 tons clay from Keegans  
Clay on each of the three fields.

Material 60 tons \$5130

Labor 4000

I might suggest using conditioner as well  
to obtain the maximum playing conditions.

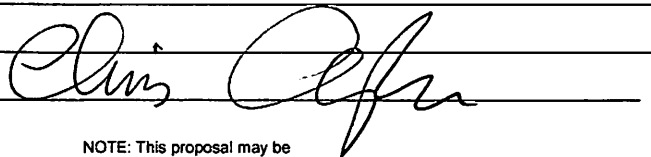
3 pallets = 120 bags price \$2100 w/ labor  
\$13 a bag

**We Propose** hereby to furnish material and labor - complete in accordance with above specifications for the sum of:

dollars (\$ 9130 )

Payment to be made as follows

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized  
Signature


NOTE: This proposal may be  
withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_

**J & R LAWN SERVICE  
P. O. BOX 478  
NEW MILFORD CT. 06776**

Kent Park and Recreation Playing Field Subcommittee,

The following is a bid on the RFP regarding the two baseball and one softball fields behind Kent Center School at 9 Judd Avenue. My name is Jerry Romaniello and I am the owner of J & R Lawn Service in New Milford, CT. I have 10 years experience maintaining all the New Milford Youth Baseball and Softball fields. I am fully licensed and insured to work in Connecticut.

The following repair work will include purchasing and adding 20 yards of red baseball field clay on each field and will be completed in the early spring as soon as the weather allows.

**Field A: 60/90 Baseball Field**

Sod cutting the infield grass as to bring the field back to its intended dimensions.

Edging the pitching mound and home plate area.

Re-setting home plate to its proper location and depth.

Reset the pitching rubber to 60'6" from the tip of home plate and 10" higher in elevation.

Reset the bases to the proper depths and 90' apart.

Sod cutting the first and third baselines to be 6 feet wide.

**Field B: Softball field**

Sod cut the entire outer edge grass as to bring the field back to its intended dimensions.

Edge the home plate area.

Reset home plate to its proper location and depth.

Reset pitching rubber(s) to proper distance(s).

Reset the bases to the proper depth and set at 60' apart.

**Field C: 46/60 Little league field**

Sod cutting the infield grass as to bring the field back to its intended dimensions.

Edging the pitching mound and home plate area.

Re-setting home plate to its proper location and depth.

Reset the pitching rubber to 46' from the tip of home plate and 8" higher in elevation.

Reset the bases to the proper depths and 60' apart.

Sod cutting the first and third baselines to be 6 feet wide.

The fields will then be maintained by dragging, grooming and weeding all fields once every other week.

**J & R LAWN SERVICE  
P. O. BOX 478  
NEW MILFORD CT. 06776**

The cost of all the above repair and maintenance work will be \$21,500 to be paid as mutually agreeable.

I offer the following people as references

Scott Wetmore  
Field Maintenance coordinator retired NMYBBSB  
203-627-6652

Eric Epstein  
Life long Kent resident  
203-770-6551

Chris Boisvert  
Field maintenance expert  
203-994-4575

Bryan Shanks  
President of NMYBBSB  
203-627-4024

Christopher O'Loughlin  
Board of directors NMYBBSB  
203-417-3943

Michael Vochis  
Founder Ct Blue Devils baseball  
Supervisor for the renovation of the varsity and JV baseball fields 2019  
203-994-4895

I will be happy to provide a certificate of insurance if I am the successful bidder.  
If you have any questions, I can be reached at the number below.

Jerry Romaniello



J & R Lawn Service  
(203)-948-8499



Specialists in Athletic Field Maintenance  
Year-Round Property Management

## Kent Park and Recreation

A full tri axle of clay is 22 ton or 18-19 yards. Field A can handle a full 22 ton of infield clay without question. Field B does not need 22 ton and field C is way too small for 22 ton, it just won't fit. My recommendation is to split a load between fields B and C. We will use whatever clay is needed on field C and the rest will be used on field B. Infield conditioner should really be mixed into the new clay being installed. This helps the clay dry out during rain, prevents the clay from becoming rock hard and keeps the clay from becoming greasy/slippery after a rainstorm. I will add this in as an option for all three fields. Knowing the entire complex very well, there is a chance of turf damage being done when the tri axle crosses over turf to dump the clay directly on the infields. We take every precaution to prevent this but during the spring we all know the weather is rainy so scheduling a start date is difficult. We will need to know if debris can be dumped on site or needs to be trucked away. Prices given are for doing 1 field at a time. Labor cost will be lower if all 3 fields are fixed at the same time.

- The bases, pitcher's rubber and home plate will be measured and re-set if need be to square up the field.
- The infield, base paths, pitchers circle and home plate circle will be measured and painted to give the best sharp lines we can.
- The entire clay area will be sod cut out to remove weeds and grass, rake up and removed from the field.
- New clay will be installed.
- The pitcher's mound will be fixed to give proper slope and platform.
- Field will be leveled, rolled and groomed.
- Infield conditioner will be added and mixed in if requested.

22 Ton infield mix delivered-	\$1970
Labor for all work-	\$2600
1 Ton infield conditioner installed-	\$800
Total-	\$4570
Conditioner option-	\$5370





- Measure and re-set bases if necessary.
- Measure and paint all turf edges to give clean cut.
- Sod cut out entire field to remove weeds and grass, rake and remove debris from field.
- Install approx. 16 ton of clay
- Rake, level, roll and groom clay.
- Add 2/3 Ton infield conditioner and mix into clay

16 Ton infield mix-	\$1440
Labor for all work-	\$2000
Optional 2/3 ton conditioner-	\$600
Total-	\$3440
Total with conditioner option-	\$4040

- Measure and re-set bases if necessary.
- Measure and paint horn, pitchers circle, base paths and home plate circle.
- Sod cut out all clay areas to remove weeds and grass, rake and remove debris from field.
- Install approx. 6 ton of clay
- Rake, level, roll and groom clay
- Add 1/3 Ton infield conditioner and mix into clay.

6 Ton infield mix-	\$530
Labor for all work-	\$1800
Total-	\$2330
Total with conditioner option-	\$2530

Labor cost if all 3 fields are fixed at the same time will be \$5300





Bi-weekly maintenance of the 3 fields is recommended. "Weed" season starts in June and since the fields remain mostly unused the weeds can get out of control. The more the fields are played on the less weed coverage occurs.

Price for bi-weekly maintenance for all 3 fields- \$325

#### References

Regional High School #14-	Mike Molzon- Director of grounds	203-266-7540
Westover School-	Jeff Galusha- Director of maintenance	860-248-0548
The Kent School-	Jeff Cataldo- Business manager	860-927-6046
Middlebury P&R-	Betty Proulx- P&R director	203-758-2520 X701

